

# **Report to Overview and Scrutiny Committee**

**Date of meeting: 6 September 2011**



**Report of:** Assistant to the Chief Executive

**Subject:** Report of External Auditor – Contract for Former Chief Executive

**Officer contact for further information:** I Willett (01992 564243)  
Assistant to the Chief Executive

**Committee Secretary:** Mark Jenkins (01992 564607)  
Democratic Services Officer

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## **Recommendations:**

- (1) To appoint a Task and Finish Panel to undertake the review requested by the Council.**
- (2) To seek nominations to the Panel including a Chairman; and**
- (3) To set a deadline for the completion of the review and reporting back to the Council.**

## **Report:**

1. At the Council meeting on 26 July 2011, the Council passed the resolution relating to the contract to the previous Chief Executive in 2007. The text of that resolution is attached.
2. The decision asks that this Committee facilitate a review of procedures which support the earlier resolutions.
3. As with all reviews by Overview and Scrutiny, the Committee should now consider how this review will be organised. The Committee should consider:
  - (a) the body to conduct the reviews for which the options appear to be the Committee itself, an existing Scrutiny Panel or a Task and Finish Panel appointed for this purpose;
  - (b) any information required on which to base the review;
  - (c) any consultation required;
  - (d) the timescale which should apply.
4. It is the view of Officers that all the current Panels have a workload which would prohibit them from undertaking a review such as is envisaged and that it would be appropriate to appoint a new Task and Finish Panel to undertake the review.

5. The findings of the review will be required to be reported back to the Council and, if necessary, to the Cabinet, if any executive responsibilities are affected.
6. If the Committee agree to establish a Task and Finish Scrutiny Panel, membership and a Chairman will need to be appointed. Such panels have no limit on the number of Councillors appointed and membership does not need to be determined on the basis of pro rata rules.
7. The terms of reference for the review have been established by the Council and should not be changed without its prior approval.